



Gorsley & Kilcot Parish Council

01/07/2020

In accordance with The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020 this meeting will be held by video conference call.

Join Zoom Meeting

<https://zoom.us/j/96306211400?pwd=UjRtV0czM3l0RFhJWmJHZHHowK1RtZz09>

Meeting ID: 963 0621 1400

Password: 6aAQcR

Councillors are hereby summoned to attend an ordinary meeting of GORSLEY & KILCOT PARISH COUNCIL to be held by video conference call at 7:30pm on Monday 6th July 2020 for the purpose of transacting the following business.

Arin Spencer

Arin Spencer (Mrs)

Clerk to Gorsley & Kilcot Parish Council

Members of the Public are invited to address the Council at 7:30pm on matters on the agenda. (Public to speak for a maximum of 3 minutes each with the Public Session being no longer than 30 minutes).

AGENDA

- 18 To receive **apologies for absence**
- 19 To receive **declarations of interest** and requests for dispensation regarding items on the agenda.
- 20 To approve and sign the **minutes** of the full council meeting held on 18 May 2020
- 21 **Matters arising** (for information only)
- 22 To receive **reports** from County and District Councillors (if available)
- 23 To note [NALC Risk Assessment for COVID-19](#)
- 24 To note [ACRE Guide to Rural Community Resilience](#)
- 25 To discuss updating and adaptation of the **Emergency Plan** include pandemic procedures.

- 26 To discuss clearing of **Kilcot Common** and removal of a fallen tree from the pond.
- 27 To appoint B J Unwin Forestry Consultancy to undertake a **tree safety inspection** of Kilcot Wood in September 2020 at a cost of £250 plus VAT.
- 28 To discuss **replacement of parish noticeboards**
- 29 Highways / PROW Matters
- 30 **Oxenhall Lane Ford**
To discuss progress on relocation of the replacement footbridge on footpath GGK/5 to alongside the ford.
- 31 To consider acquiring **Cyber and/or Data Breach Response insurance** with BHIB at an annual cost of £299.99 and £56.00 respectively.

32 **Planning Decisions**

P1882/19/FUL	Ford Farm Poultry Sheds, Ford Lane, Kilcot GL18 1NW	Granted permission
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33 **Planning Applications**

P0057/20/DISCON	Briery Hill House, Briery Hill Lane, Kilcot GL18 1NH Discharge of conditions 03 (Details of eaves, windows, doors, gutters, cills, opening and fixed lights), 04 (Joinery details) and 05 (brick, flooring and roof slate details) relating to planning permission P1388/19/LBC.
P0750/20/FUL	Brookfield Cottage Sterrys Lane Gorsley HR9 7AH Erection of a two-storey extension with associated works.

34 **Planning Enforcement**

To discuss enforcement matters in the parish.

35 **Staff Matters**

- 35.1 To approve clerk's salary schedule for 2020/21 (forwarded with agenda)
- 35.2 To approve and sign amendment to monthly standing order instruction reflecting change to Clerk's monthly salary for 2020/21

36 **Financial Matters**

- 36.1 To note bank balance as at 31/05/2020 £ 14,576.56
- 36.2 To approve Bank Reconciliation as at 31/05/2020 £ 14,231.98
- 36.3 To approve the following **expenditure**:

DESCRIPTION	CHQ NO	POWER	BUDGET	AMOUNT
Salary Adjustment	100032	LGA 1972 s.112(2)	Staff Costs	£ 44.96
Speedwatch Kit	100033	LGA 1972 s.137	Gen reserve	£ 172.05
Christ Church Gorsley	100034	LGA 1972 s.111	Room Hire	£ 260.00

36.4 **Payments already made** and brought to council for noting:

DESCRIPTION	CHQ NO	POWER	BUDGET	AMOUNT
Staff Salaries (May)	SO	LGA 1972 s.112(2)	Staff Costs	£ 196.16
Staff Salaries (Jun)	SO	LGA 1972 s.112(s)	Staff Costs	£ 196.16

- 37 To receive items for the September meeting agenda
- 38 Date and time of next meeting **Monday 7th September 2020 at 7:30pm**
Via Zoom video conference call

PLANNING APPLICATIONS WILL BE AVAILABLE FOR VIEWING BY THE PUBLIC BY APPOINTMENT WITH THE CLERK (Mrs Arin Spencer 07484619582) AT A MUTUALLY CONVENIENT LOCATION (IN ACCORDANCE WITH SOCIAL DISTANCING GUIDELINES).

ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS WITH THE EXCEPTION OF ITEMS CONSIDERED UNDER STANDING ORDER 1C

All meetings held at Christ Church Gorsley can be moved downstairs if stairs are an obstacle to attendance at a meeting or a Loop System is required. A wheelchair ramp can be provided to access the church.

“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, sexual orientation, marital status and any disability), Crime and Disorder, Biodiversity, Health and Safety and Human Rights.”