



# Gorsley & Kilcot Parish Council

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13/09/2020

In accordance with The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020 this meeting will be held by video conference call.

Join Zoom Meeting

<https://zoom.us/j/96306211400?pwd=UjRtV0czM3l0RFhJWmJHZHowK1RtZz09>

Meeting ID: 963 0621 1400

Password: 6aAQcR

**Councillors are hereby summoned to attend an ordinary meeting of GORSLEY & KILCOT PARISH COUNCIL to be held by video conference call at 7:30pm on Thursday 17 September 2020 for the purpose of transacting the following business.**

Members of the Public are invited to address the Council at 7:30pm on matters on the agenda. (Public to speak for a maximum of 3 minutes each with the Public Session being no longer than 30 minutes).

## AGENDA

- 39 To receive **apologies for absence**
- 40 To receive **declarations of interest** and requests for dispensation regarding items on the agenda.
- 41 To approve and sign the **minutes** of the full council meeting held on 6 July 2020
- 42 **Matters arising** (for information only) including Clerk's Report and Action Tracker
- 43 To note **reports** from County and District Councillors (if available)
- 44 **Hills Ford Three Shires Stages Rally 2021**
- 45 To review and adopt the updated **Community Emergency Plan**
- 46 **Highways / PROW**
  - a) To note Local Transport Plan Review Feedback: LTP Themed Policy and Transport Mode Responses.
  - b) Road pollution of Kilcot Green
  - c) Other Highways/PROW Matters
- 47 **Oxenhall Lane Ford / Footbridge**
- 48 **Planning for the Future white paper consultation**

49 **Planning Decisions**

- a) [P1882/19/FUL](#) Ford Farm Poultry Sheds, Ford Lane, Kilcot Granted permission

50 **Planning Applications**

- a) [P0978/20/FUL](#) Briery Hill House, Briery Hill Lane, Kilcot  
*Installation of a domestic heating oil storage tank within the existing parking area of 'The Granary' including the installation of a new below ground oil feed line and the erection of a shallow protective wall on two sides of the oil storage tank.*

51 **Planning Enforcement**

52 **Staff Matters**

- a) To note updated pay scales from NALC  
b) To approve Clerk's amended salary schedule for 2020/21 based on the amended pay scales and backdated to April 2020  
c) To approve and sign amendment to monthly standing order instruction reflecting change to Clerk's monthly salary for 2020/21

53 **Financial Matters**

- a) To note Internal Auditor's report for the 2019/20 financial year  
b) To note bank balance as at 31/08/2020 £ 13,407.34  
c) To approve Bank Reconciliation as at 31/08/2020 £ 13,166.49  
d) To approve the following expenditure:

DESCRIPTION	CHQ NO	POWER	BUDGET	AMOUNT
Staff Salaries (Jul)	SO	LGA 1972 s.112(2)	Staff Costs	£ 196.16
Staff Salaries (Aug)	SO	LGA 1972 s.112(s)	Staff Costs	£ 196.16
Internal Audit	100035	LGA 1972 s.111	Internal Audit	£ 165.00
Salary Adjustment	100036	LGA 1972 s.112(2)	Staff Costs	£ 39.24

54 To receive items for the November meeting agenda

55 Date and time of next meeting **Monday 2<sup>nd</sup> November 2020 at 7:30pm**  
**Via Zoom video conference call**

*Arin Spencer*

Arin Spencer (Mrs)

Clerk to Gorsley & Kilcot Parish Council

PLANNING APPLICATIONS WILL BE AVAILABLE FOR VIEWING BY THE PUBLIC BY APPOINTMENT WITH THE CLERK (Mrs Arin Spencer 07484619582) AT A MUTUALLY CONVENIENT LOCATION (IN ACCORDANCE WITH SOCIAL DISTANCING GUIDELINES).

ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS WITH THE EXCEPTION OF ITEMS CONSIDERED UNDER STANDING ORDER 1C

All meetings held at Christ Church Gorsley can be moved downstairs if stairs are an obstacle to attendance at a meeting or a Loop System is required. A wheelchair ramp can be provided to access the church.

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, sexual orientation, marital status and any disability), Crime and Disorder, Biodiversity, Health and Safety and Human Rights."