



Gorsley & Kilcot Parish Council

28 October 2020

Councillors are hereby summoned to attend an ordinary meeting of GORSLEY & KILCOT PARISH COUNCIL to be held on Monday 2 November 2020 at 7:30pm by video conference call¹ for the purpose of transacting the business set out below.

Members of the Public are invited to address the Council at 7:30pm on matters on the agenda. (Public to speak for a maximum of 3 minutes each with the Public Session being no longer than 30 minutes).

Arin Spencer
Clerk to the Council

AGENDA

- 63 **Apologies** (To receive apologies for absence).
- 64 **Declarations of interest** (Members are requested to declare any interest they may have in the business set out in the Agenda to which the approved Code of Conduct refers).
- 65 **Approval of the minutes of the Parish Council meeting held on 5 October 2020**
- 66 **Reports**
 - a. To receive reports from District and County Councillors (if available)
 - b. Clerk's Report including action tracker (for information only)
- 67 **Highways / PROW**
 - a. Oxenhall Lane Ford / Footbridge
 - b. Road pollution of Kilcot Green
- 68 **Kilcot Green**

To note Tree Survey Report produced by BJ Unwin and consider the recommendations contained therein.
- 69 **Kilcot bus shelter refurbishment costs**
- 70 **Newsletter**

¹ In accordance with The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020.

Zoom Meeting joining link: <https://zoom.us/j/8083566430?pwd=ZCtnSHpuTzRWLORBenQ5aWtsc2l2Zz09>
Meeting ID: 808 356 6430
Password: 6aAQcR

71 **Planning**

a. **To consider new planning applications (none)**

b. **To note planning decisions**

<u>Address</u>	<u>Proposal</u>	<u>Decision</u>
Ford Farm Poultry Sheds, Ford Lane, Kilcot (P1882/19/FUL)	Replacement of existing former poultry buildings with 3 no. dwellings, bat houses and associated landscaping and works.	Granted

c. **Enforcement**

<u>Enforcement Ref</u>	<u>Description</u>
EN/0078/20 Land at Kilcot Cross	Unauthorised development. (P0981/20/FUL)

72 **Staff Matters**

To review and sign the salary schedule for 2021/22²

73 **Financial Matters**

a. **To note Co-op Bank Statement and bank reconciliation as at 30/09/2020**

b. **To receive Summary of Receipts and Payments as at 30/09/2020** (including budget monitoring)

c. **To approve the following list of payments**

DESCRIPTION	CHQ NO	POWER	BUDGET	AMOUNT
Staff Salaries (Sep)	SO	LGA 1972 s.112(2)	Staff Costs	£ 213.00
Staff Salaries (Oct)	SO	LGA 1972 s.112(s)	Staff Costs	£ 213.00
Clerk's Expenses	100037	LGA 1972 s.111	Staff Costs	£ 121.06
Tree Survey	100038	CA 1899 s.5	Kilcot Green	£ 300.00

d. **To set the budget for Financial Year 2021/22**

e. **To set the precept for Financial Year 2021/22**

74 **Councillors' submissions** (notice of forthcoming events, reminders, or items for next agenda – not for discussion)

75 Date and time of next meeting

Monday 4th January 2021 at 7:30pm
Via Zoom video conference call

PLANNING APPLICATIONS WILL BE AVAILABLE FOR VIEWING BY THE PUBLIC BY APPOINTMENT WITH THE CLERK (Mrs Arin Spencer 07484619582) AT A MUTUALLY CONVENIENT LOCATION (IN ACCORDANCE WITH SOCIAL DISTANCING GUIDELINES).

ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS WITH THE EXCEPTION OF ITEMS CONSIDERED UNDER STANDING ORDER 1C

All meetings held at Christ Church Gorsley can be moved downstairs if stairs are an obstacle to attendance at a meeting or a Loop System is required. A wheelchair ramp can be provided to access the church.

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, sexual orientation, marital status and any disability), Crime and Disorder, Biodiversity, Health and Safety and Human Rights."

² Financial Regulations 4.4