



Gorsley & Kilcot Parish Council

7th June 2022

Councillors are hereby summoned to attend an additional meeting of **GORSLEY & KILCOT PARISH COUNCIL** to be held on **Monday 13th June 2022 at 7.30pm** in the Upper Room, Christ Church, Gorsley for the purpose of transacting the business set out below.

Members of the Public are invited to address the Council at 7:30pm on matters on the agenda. (Public to speak for a maximum of 3 minutes each with the Public Session being no longer than 30 minutes).

Charlee Roberts

Parish Clerk

AGENDA

33 **Apologies for absence**

To receive and accept any apologies given

34 **Declarations of Interest**

To receive and declarations of interest and requests for dispensation regarding items on the agenda.

35 **Minutes of previous meetings**

To approve and sign the minutes of the full council meeting held on 9th May 2022 and the additional council meeting held on 23rd May 2022.

36 **Financial Matters**

- 36.1 To approve list of payments to be made by cheque. (Monthly Explanations sheet attached)
- 36.2 To approve payments already made by standing order or bacs (Monthly Explanations sheet attached)
- 36.3 To discuss switching bank provider and next steps to be taken.

37 **Internal Audit**

To receive the internal audit report, note recommendations and agree actions to be taken.

38 **Annual Governance and Accountability Return 2021-22**

38.1 Annual Return - Governance Statements 2021-22

To approve and sign Section 1 – Annual Governance Statement 2021-22

38.2 Annual Return - Accounting Statements 2021-22

To approve and sign Section 2 – Accounting Statements 2021-22

38.3 Certificate of Exemption

To agree that the Parish Council meets the exemption conditions and agree to certify as an exempt council, to agree to complete and submit the Certificate of Exemption for 2021-22

38.4 Dates for the Exercise of Public Rights

To confirm dates for the exercise of public rights.

38.5 Review of investments and Banks Accounts

To review the investments and bank accounts.

39 Planning Decisions

To note planning decisions.

40 Planning Applications

To review planning applications and agree upon any comments to be made.

41 Planning Enforcement

To discuss planning enforcement matters in the parish.

42 Meeting Dates

To note date and time of next meeting as Monday 4th July 2022



Charlee Roberts

Clerk to Gorsley & Kilcot Parish Council

PLANNING APPLICATIONS WILL BE AVAILABLE FOR VIEWING BY THE PUBLIC BY APPOINTMENT WITH THE CLERK (Miss Charlee Roberts 07901626155) AT A MUTUALLY CONVENIENT LOCATION (IN ACCORDANCE WITH SOCIAL DISTANCING GUIDELINES). ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS WITH THE EXCEPTION OF ITEMS CONSIDERED UNDER STANDING ORDER 1C All meetings held at Christ Church Gorsley can be moved downstairs if stairs are an obstacle to attendance at a meeting or a Loop System is required. A wheelchair ramp can be provided to access the church.

“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, sexual orientation, marital status and any disability), Crime and Disorder, Biodiversity, Health and Safety and Human Rights.”