



Gorsley & Kilcot

Parish Council

Minutes of the Meeting of the Parish Council
Held on Monday 6th March 2023 at 7.30pm in Christ Church Gorsley

Present:

Councillors: Nigel Warwick (Chairman), Graham Price, David Clough, Nigel Poole

Officers: Charlee Roberts (Clerk & RFO)

Other:

96 **Apologies for absence**

Apologies received and accepted from Steve Excell

97 **Declarations of Interest**

None

98 **Minutes of previous meetings**

Minutes of the meeting held on 9th January 2023 reviewed, agreed as a true record and signed.

Content of future minutes discussed and agreed.

99 **Reports**

District and county councillors not present.

100 **Financial Matters**

100.1 Following payments approved and will be made by bank transfer following the meeting:

C Roberts – Salary adjustment and homeworking allowance - £92

A Spencer – Microsoft 365 renewal costa - £59.99

100.2 Approval of payments already made, all agreed to the following:

25.1.23 – C Roberts – Clerk Salary - £216.80 – S/O

6.2.23 – IONOS – Web hosting - £7.20 – D/D

25.2.23 – C Roberts – Clerk Salary - £216.80 – S/O

6.3.23 – IONOS – Web hosting - £7.20 – D/D

100.3 Oxenhall Lane Footbridge

Invoice from Glos County Council has been received for the installation of the footbridge, the Council has previously approved a spend of £2000, Council agreed to uphold this expenditure from General reserves and will pay the invoice total of £2000 via bank transfer along with the other payments following the meeting.

Council has received correspondence from a resident following the installation of the footbridge, clerk requested information to be able to answer resident questions, this was discussed and information provided, clerk will respond to the resident.

Council discussed the possibility of an opening ceremony for the footbridge, Clerk and Councillors will work to arrange a small event to officially open the bridge with invitation to bridge users such as the cycle club and County Councillor Gill Moseley.

100.4 Appointment of Internal Auditor

Council discussed the upcoming need for an internal audit and agreed to appoint GAPTC as the internal auditors for 2022-2023

101 **Highways / PROW Matters**

Council reviewed outstanding items and noted any updates as follows.

Installation of a dog stile on footpath, this is due to be installed around the beginning of the next financial year (April/May),

Weight restrictions on B4222, still awaiting a response to correspondence sent,

Local transport plan, the Chair has begun contact with Glos County Council and conversation to resolve questions is ongoing,

Timing of Newent traffic lights, council questioned if the phasing of the lights in Newent is correct as there has recently been a build up of traffic on the B4221 and B4215, clerk to email highways.

102 **Planning Decisions**

Council noted the decisions made on the following applications.

P0868/22/FUL – Kilcot Business Park – Erection of machine storage – Granted Permission.

P1391/22/FUL – Gorsley Court - Conversion of existing building to provide ancillary (guest) accommodation – Granted Permission.

Council noted that correspondence had been sent to Mark Harper about the status of planning as a settlement without boundaries, a response has been received which the council reviewed, no actions to be taken the response received will now be kept on file.

103 **Planning Applications**

The Council reviewed and agreed comments for the following applications.

P0146/23/FUL - Oaklands , North Pole Lane – The Council discussed the application and noted inconsistencies with the address, the property being listed for sale, size of the development. The council agreed the following comment: ‘The Parish Council notes that although the application is for Oaklands, both the plans and the location plan still show it as Gorsley Court. It also seems unusual to seek detailed planning permission for a property that is for sale. However, our main concern is that the approval of an increase to the size of the house of this magnitude will not be consistent with previous decisions on scale and massing of development in the parish. In addition, it is not clear from the drawings how close the north elevation will be from a Dutch barn that, according to the sale details, is suitable for Class Q planning into a residential dwelling.’

P0186/23/FUL - Brookfield Cottage, Sterrys Lane – The Council discussed the application and noted previous refusal of extension, The Council agreed the following comment: ‘This latest application for Brookfield Cottage seeks to further enlarge what started as a small cottage. A previous application (P0141/20/FUL) was refused on the grounds of scale and massing of development, although a subsequent application (P0750/20/FUL) granted a smaller increase to the size of the building. It is therefore surprising that this application seeks to increase the footprint of the building, this time in 3 directions. Unless the planning policies have changed, the Parish Council is unable to see how a further increase in the footprint of the building can be approved.’

104 **Planning Enforcement**

There have been no updates to existing enforcement matters. Clerk to contact planning enforcement about civil engineering base on Sterrys Lane due to a large increase in equipment and vehicle activity.

105 **Three Shires Stages Rally**

The Council discussed the rally stage in the Parish and the resident response, Cllr Price asked the 10 houses on the route for their opinion on the rally, 8 were in favour, 1 impartial, and 1 against. Cllr Price will attend the upcoming rally meeting to discuss safety. Cllrs Price and Warwick will form a favourable response to be submitted to the rally organisers.

106 **Forthcoming Election**

Clerk informed Councillors of the relevant dates regarding the elections and distributed the nomination papers that had been sent from the District Council.

107 **Clerks Report**

There has been some progress with Lloyds Bank, internet banking forms to be signed this evening, once internet banking is set up and functional additional signatories can be added.

108 **Meeting Dates**

Council discussed dates for the Annual meeting of the Parish Council and the Annual Parish meeting taking into account restrictions to dates due to the elections. Council agreed to hold both meetings on Monday 15th May, the Annual Meeting of the Parish Council will begin at 6.30pm, the Annual Parish Meeting will follow starting at 8pm.

109 **Staffing Matters (Confidential)**

Council discussed Clerk's performance and payscale. Council agreed to raise Clerk's salary to SCP 9 as per NALC payscales from 1 April 2023.

Signed

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