



Gorsley & Kilcot Parish Council

31st May 2023

Councillors are hereby summoned to attend an additional meeting of **GORSLEY & KILCOT PARISH COUNCIL** to be held on **TUESDAY 6th JUNE 2023 at 7.00pm** in the Upper Room, Christ Church, Gorsley for the purpose of transacting the business set out below.

Members of the Public are invited to address the Council at 7:00pm on matters on the agenda. (Public to speak for a maximum of 3 minutes each with the Public Session being no longer than 30 minutes).

Charlee Roberts

Parish Clerk

AGENDA

- 26 **Apologies for absence**
To receive and accept any apologies given.
- 27 **Declarations of Interest**
To receive and declarations of interest and requests for dispensation regarding items on the agenda.
- 28 **Minutes of previous meetings**
To approve and sign the minutes of the meetings held on **15th May 2023**.
- 29 **Financial Regulations**
To review and adopt the financial regulations including appendices.
- 30 **Financial Matters**
30.1 To approve list of payments to be made. (Monthly Explanations sheet attached)
30.2 To approve payments already made by standing order or bacs (Monthly Explanations sheet attached)
30.3 To acknowledge receipt of the Internal Audit and agree to undertake recommendations made.
- 31 **Annual Governance and Accountability Return 2022-23**
31.1 Annual Return - Governance Statements 2022-23
To approve and sign Section 1 – Annual Governance Statement 2022-23
31.2 Annual Return - Accounting Statements 2022-23
To approve and sign Section 2 – Accounting Statements 2022-23
31.3 Certificate of Exemption
To agree that the Parish Council meets the exemption conditions and agree to certify as an exempt council, to agree to complete and submit the Certificate of Exemption for 2022-23
31.4 Dates for the Exercise of Public Rights
To confirm dates for the exercise of public rights.
31.5 Review of investments and Banks Accounts
To review the investments and bank accounts.

- 32 **Planning Decisions**
To note planning decisions.
- 33 **Planning Applications**
To review planning applications and agree upon any comments to be made.
- 34 **Planning Enforcement**
To discuss planning enforcement matters in the parish.
- 35 **Clerks Report**
To provide updates about ongoing actions to the Council.
- 36 **Meeting Dates**
To note date and time of next meeting as **Monday 3rd July 2023 at 7.30pm.**



Charlee Roberts
Clerk to Gorsley & Kilcot Parish Council

PLANNING APPLICATIONS WILL BE AVAILABLE FOR VIEWING BY THE PUBLIC BY APPOINTMENT WITH THE CLERK (Miss Charlee Roberts 07901626155) AT A MUTUALLY CONVENIENT LOCATION (IN ACCORDANCE WITH SOCIAL DISTANCING GUIDELINES). ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS WITH THE EXCEPTION OF ITEMS CONSIDERED UNDER STANDING ORDER 1C
All meetings held at Christ Church Gorsley can be moved downstairs if stairs are an obstacle to attendance at a meeting or a Loop System is required. A wheelchair ramp can be provided to access the church.

“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, sexual orientation, marital status and any disability), Crime and Disorder, Biodiversity, Health and Safety and Human Rights.”