



# Gorsley & Kilcote

## Parish Council

Minutes of the Meeting of the Parish Council  
Held on Monday 3<sup>rd</sup> July 2023 at 7.30pm in Christ Church Gorsley

**Present:**

Councillors: Nigel Warwick (Chairman), Nigel Poole, Graham Price, Mike Howley, Malcolm Riggs, Steve Excell  
Officers: Charlee Roberts (Clerk & RFO)  
Other: Cllr Gill Moseley (County) Cllr Gill Kilmurray (District), Parishioner x1

37 **Apologies for absence**

No apologies received.

38 **Declarations of Interest**

No declarations or requests for dispensation.

39 **Minutes of previous meetings**

The minutes of the meetings held on **6<sup>th</sup> June 2023** were reviewed and agreed as a true record.  
Chair signed the minutes.

40 **Reports**

Report received from District Cllr Gill Kilmurray covering; introducing herself to the Council, sub-committees at district being assigned, happy for contact to be made should the Council have any queries.

Report received from County Cllr Gill Moseley covering; proposed motion for highways emergency due to road deterioration - motion not passed, highways undergoing transformation process, noted many councils under seated following local elections and congratulated all on being elected.

Council raised question to GM regarding complaints procedure for damages caused by Highways defects and requested that GM investigates the procedure as present it is extremely difficult for claimants to pursue a claim when damages occur.

Further discussion about Highways and potholes/road repairs was held. Brief discussion about TROs for HGV restrictions took place.

41 **Financial Matters**

Council reviewed options provided by the clerk for a new printer and agreed to proceed with purchasing an Epson WF3820 printer from Amazon at a cost of £114.97. Council agreed to proceed with setting up Epson Ready print subscription for 50 pages a month at a cost of £2.99 per month. Council agreed to the slight overspend compared to the previously agreed £100 budget. Council in agreement for purchase to be made by clerk and upon receipt of proof of purchase immediately refund the clerk by bank transfer.

- 41.1 Council reviewed Monthly Explanations sheet and agreed to make the following payments:
- |       |   |           |
|-------|---|-----------|
| Clerk | - Salary Adjustment & Homeworking Allowance | - £80.80  |
| Clerk | - Amazon printer purchase                   | - £114.97 |
| GAPTC | - Subscription Fees 2023-24                 | - £76.97  |
- 41.2 Council reviewed Monthly Explanations sheet and retrospectively approved the following payments:
- |         |         |               |           |
|---------|---------|---------------|-----------|
| 4.6.23  | - IONOS | - Web Hosting | - £7.20   |
| 25.6.23 | - Clerk | - Salary      | - £241.20 |
- 41.3 To review income, expenditure, bank reconciliation and accounts vs budget for 2023-24  
The Council reviewed accounts and noted missing payment on the expenditure sheet and unbalanced bank reconciliation due to this. Council noted that the reserves as stated on the budget vs payments sheet have not yet been updated as previously agreed. Clerk to make amendments and re-circulate to Council.

## 42 Highways / PROW Matters

Council noted that Japanese Knotweed was spotted on a Highways verge, this has been reported to Highways who have acknowledged receipt of the email and agreed to assess and treat the Japanese Knotweed.

Council is still awaiting installation of the dog friendly stile in Kilcot Woods.

Council noted there has been no progress on the Bridleway.

Council has requested that the clerk chase the request for the refuge protection bollard to be fixed as this is a safety issue, especially for children using the bus stop.

## 43 Planning Decisions

Council noted the following planning decisions:

P0358/23/FUL - Boxbush Barn, Oxenhall Lane – application refused.

## 44 Planning Applications

To review planning applications and agree upon any comments to be made.

The Council will review the following applications:

**P0606/23/LD1** - Agricultural Building Opposite Brook Farm, Sterrys Lane – Council reviewed and discussed the application and agreed to submit a comment supporting refusal of the planning application. The full comment can be viewed attached to the planning application tracker appendix, on FoDDC planning portal or by request to the clerk, due to the length of the comment.

**P0186/23/FUL** - Brookfield Cottage Sterrys Lane – Council reviewed the application and noted that paper copies of the amended application had not been provided by FoDDC. Following review, the Council agreed that they have no objection to the current revision and would be happy for the application to proceed without any further amendments.

**P0676/23/FUL** - Oaklands, North Pole Lane – The Council reviewed and discussed the application and agreed to submit the following comment:

*This is a regurgitation of application P0146/23/FUL which sought to extend the existing home, an application that the Parish Council opined that an increase of the proposed magnitude was not consistent with previous FoDDC decisions on scale and massing of development in the Parish.*

*Given that the parish of Gorsley & Kilcot is a settlement without boundaries, plus the fact that this application seeks to provide a structure that is virtually the same as the one in P0146/23/FUL the Parish Council is of the opinion that it should also be refused on the grounds of scale and massing.*

## 45 Planning Enforcement

The Council is awaiting further information about ongoing enforcements within the Parish.

46 **Clerks Report**

The clerk had no additional information to add.

47 **Meeting Dates**

To note date and time of next meeting as **4<sup>th</sup> September 2023**

Signed ..... Date .....