



Gorsley & Kilcote

Parish Council

Minutes of the Meeting of the Parish Council
Held on Monday 4th September 2023 at 7.30pm in Christ Church Gorsley

Present:

Councillors: Nigel Poole, Graham Price, Mike Howley, Steve Excell
Officers: Charlee Roberts (Clerk & RFO)
Other: Cllr Gill Moseley (County) Cllr Gill Kilmurray (District)

Due to absence of the Chair and Vice Chair the Council elected Cllr Graham Price to Chair this meeting.

48 Apologies for absence

Apologies received and accepted from Cllrs Nigel Warwick and Malcolm Riggs.

49 Declarations of Interest

Cllr Nigel Poole declared a personal interest in item 52.5.

50 Minutes of previous meetings

Council reviewed the minutes of the meeting held on **3rd July 2023** and agreed them as a true record. The minutes were signed by acting Chair.

51 Reports

Cllr Gill Moseley provided a report covering; new cycling survey affecting Newent to Gloucester routes, full council meeting next week, question posed to council for electric vehicle charging in Newent, and the local plan.

Cllr Gill Kilmurray had no items to report.

52 Financial Matters

52.1 Council approved the following payments to be made:

Clerk – Homeworking allowance - £52 – to be paid by bank transfer.

52.2 Council approved payments already made by standing order or bacs as follows:

24.7.23 - FoDDC - Election costs - £211.80

4.7.23 - IONOS - Web Hosting - £7.20

25.7.23 - Clerk - Salary - £241.20

4.8.23 - IONOS - Web Hosting - £7.20

25.8.23 - Clerk - Salary - £241.20

52.3 The Council review income, expenditure, bank reconciliation and accounts vs budget for 2023-24, no questions raised.

52.4 Council reviewed internal checks, noted that 2 initials need to be on all invoices and accounts sheets, noted paper trail to be put in place for clerk's expenses including dummy invoices, noted still awaiting invoice for room hire.

52.5 Council reviewed grant request from Gorsley Village Hall, and agreed to reconsider providing a donation toward the end of the financial year, Clerk will add to the Agenda for March.

53 **Highways / PROW Matters**

Council noted that the refuge protection bollard has been repaired.
Council noted disrepair of some footpaths, this will be reported on the report it system.
Cllr Gill Moseley raised if grit bins are needed in the Parish as there is some funding available, Council noted that 4 are currently owned and these will be checked and may need updating, Council will await further information from Cllr Moseley.

54 **Planning Decisions**

Council noted the following decisions:
P0606/23/LD1 - Agricultural Building Opposite Brook Farm, Sterrys Lane – Refused
P0186/23/FUL - Brookfield Cottage Sterrys Lane – Granted Permission

55 **Planning Applications**

To review planning applications and agree upon any comments to be made.
The Council will review the following applications:
P1090/23/FUL - Barn A & B, Ford Farm, Ford Lane, Kilcot
The Council discussed the application and agreed the following comment; *“The Parish Council has no objection to the barns being repurposed. However, the Council would like to see the comments submitted by Highways considered, and action taken to reduce the outlined risks.”*

56 **Planning Enforcement**

Kilcot Cross – the Council had previously been made aware that action was due to be taken, however, nothing has taken place yet, this will be chased with planning enforcement.
Related to the recently refused application P0606/23/LD1 the council will contact planning enforcement to ascertain what their intentions are for ensuring that use of the site is stopped, it was noted that the planning officer had informed the site that activities in adjoining field should be processed as a separate application however this is yet to be received.

57 **Clerks Report**

Clerk noted that additional bank signatories have been set up and provided the necessary letters to Cllr Steve Excell.
Clerk noted that as previously agreed the Epson Ready Print subscription has been set up.
Council noted that progress has been made in arranging an opening ceremony for the bridge, including narrowing down dates, draft invitation email, draft invitee list. Once date is confirmed, invitee list will be double checked and the Clerk will send out the invitation.

58 **Meeting Dates**

To note date and time of next meeting as **Monday 6th November 2023.**

Signed Date