



Gorsley & Kilcot Parish Council

31st October 2023

Councillors are hereby summoned to attend an additional meeting of **GORSLEY & KILCOT PARISH COUNCIL** to be held on **6th November 2023 at 7.30pm** in the Upper Room, Christ Church, Gorsley for the purpose of transacting the business set out below.

Members of the Public are invited to address the Council at 7:30pm on matters on the agenda. (Public to speak for a maximum of 3 minutes each with the Public Session being no longer than 30 minutes).

Charlee Roberts

Parish Clerk

AGENDA

59 **Apologies for absence**

To receive and accept any apologies given.

60 **Declarations of Interest**

To receive and declarations of interest and requests for dispensation regarding items on the agenda.

61 **Minutes of previous meetings**

To approve and sign the minutes of the meetings held on **4th September 2023**.

62 **Reports**

To receive reports from district and county councillors (if available)

63 **Financial Matters**

63.1 To approve payments already made by standing order or bacs (Monthly Explanations sheet attached)

63.2 To approve list of payments to be made. (Monthly Explanations sheet attached)

63.3 To approve purchase of Defib parts

63.4 To confirm changes to banking arrangements

63.5 To note donation from Cheltenham Motor Club

63.6 To agree appointment of Internal Auditors for 2023-24

63.7 To discuss the 2nd estimate and potential works at Kilcot Common and agree next actions.

63.8 To review Income vs Expenditure so far in 2023-24

63.9 To review first draft of the budget for 2024-25

64 **Highways / PROW Matters**

65 **Planning Decisions**

To note planning decisions.

- 66 **Planning Applications**
To review planning applications and agree upon any comments to be made.
- 67 **Planning Enforcement**
To discuss planning enforcement matters in the parish.
- 68 **Clerks Report**
To provide updates about ongoing actions to the Council.
- 69 **Meeting Dates**
To note date and time of next meeting as **Monday 8th January 2024**



Charlee Roberts
Clerk to Gorsley & Kilcot Parish Council

PLANNING APPLICATIONS WILL BE AVAILABLE FOR VIEWING BY THE PUBLIC BY APPOINTMENT WITH THE CLERK (Miss Charlee Roberts 07901626155) AT A MUTUALLY CONVENIENT LOCATION (IN ACCORDANCE WITH SOCIAL DISTANCING GUIDELINES). ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS WITH THE EXCEPTION OF ITEMS CONSIDERED UNDER STANDING ORDER 1C
All meetings held at Christ Church Gorsley can be moved downstairs if stairs are an obstacle to attendance at a meeting or a Loop System is required. A wheelchair ramp can be provided to access the church.

“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, sexual orientation, marital status and any disability), Crime and Disorder, Biodiversity, Health and Safety and Human Rights.”