



# Gorsley & Kilcot

## Parish Council

Minutes of the Meeting of the Parish Council  
Held on Monday 6<sup>th</sup> November 2023 at 7.30pm in Christ Church Gorsley

**Present:**

Councillors: Nigel Warwick (Chairman), Nigel Poole, Graham Price, Mike Howley, Steve Excell  
Officers: Charlee Roberts (Clerk & RFO)  
Other: Cllr Gill Moseley (County), Parishioner x3

**Public Participation**

**Highways/PROW Matters**

3 members of the public addressed the Council to raise awareness of the recently started campaign 'Gear down for Gorsley' noting their aim to reduce speed limit to 30mph through the village and introduce a 20mph school zone, it was noted that Herefordshire Council have agreed to do a review of the road. PC noted that they will be happy to support the campaign.

59 **Apologies for absence**

Apologies received and accepted from Malcolm Riggs.

60 **Declarations of Interest**

None

61 **Minutes of previous meetings**

Minutes of the meeting held on **4th September 2023** approved and signed.

62 **Reports**

District Councillor Gill Kilmurray provided apologies.

County Councillor Gill Moseley provided a report covering; Build back better fund, youth fund, bus service improvement plan, fix my street and EV charging points.

63 **Financial Matters**

- 63.1 Council approved payments already made by standing order or bacs from 4.9.23-6.11.23,  
4.9.23 – Web Hosting – £7.20  
4.9.23 – Ready Print Subscription – £2.99  
25.9.23 – Clerk Salary – £241.20  
3.10.23 – Ready Print Subscription – £2.99  
4.10.23 – Web Hosting – £7.20  
25.10.23 – Clerk Salary – £241.20  
2.11.23 – Ready Print Subscription – £2.99  
4.11.23 – Web Hosting – £7.20
- 63.2 Council approved list of payments to be made,  
6.11.23 – Clerk homeworking allowance - £52  
6.11.23 – Pledge to support Busses 4 us - £454
- 63.3 Council approved purchase of Defib pads from Community Heartbeat Trust, Council will make payment upon receipt of pads.

- 63.4 Council confirmed that signatories for the bank are now Nigel Warwick, Steve Excell and Malcom Riggs, the clerks ability to approve payments has been withdrawn, moving forwards the clerk will add payments to the banking system, each payment will then be authorised by 2 of the 3 signatories.
- 63.5 Council noted Cheltenham Motor Club have agreed to donate £300 to the Council. Council wished to express their thanks to Cheltenham Motor Club for the donation.
- 63.6 The Council agreed to appoint GAPTC as Internal Auditors for 2023-24.
- 63.7 The Council noted quotations for works at Kilcot Common had been provided previously, the clerk will need to locate the exact quotation and last tree survey, a new tree survey will need to take place, clerk to seek 3 quotations for the new survey for review and decision at the next meeting.
- 63.8 Income vs Expenditure so far in 2023-24 reviewed by the Council, no questions or concerns raised.
- 63.9 Council reviewed first draft of the budget for 2024-25, so far happy with the proposed figures, Council will consider adding an amount to the S137 budget heading due to potential donation requests in 2024-25. Council will review updates to figures in January and agree the precept figure.

**64 Highways / PROW Matters**

Council agreed to arrange Speed watch sessions.  
 Council noted the poor quality of recent road repairs – recent repairs at Kilcot Cross have already failed.  
 Council noted that the Bridge opening ceremony went well and there was much positive feedback about the installation of the Bridge.  
 Council raised question of when the dog friendly stile will be installed, clerk to contact PROW officer.

**65 Planning Decisions**

No updates to planning decisions.

**66 Planning Applications**

No applications to comment on.

**67 Planning Enforcement**

Marshalls Meadow – enforcement still ongoing with the legal department, visit has been made, awaiting further action.  
 Noted that Ford Farm Holiday Lodges have been reported as it appears that they are being advertised not as holiday lets.

**68 Clerks Report**

Clerk noted that re enrolment to the Pension Regulator has been done.  
 Clerk noted that the Council will need to have a Biodiversity Policy in place, this will cover the Council ensuring that Biodiversity is considered in all decisions the Council makes, such as responses to planning applications, and any decisions for maintaining land the Council is responsible for.  
 Councillors requested a public notice version of the agenda to be published for members of the public for future meetings.

**69 Meeting Dates**

To note date and time of next meeting as **Monday 8<sup>th</sup> January 2024**

**Signed .....** **Date .....**