



Gorsley & Kilcot Parish Council

1st July 2025

Councillors are hereby summoned to attend a meeting of **GORSLEY & KILCOT PARISH COUNCIL** to be held on **Monday 7th July 2025 at 7.30pm** in the Upper Room, Christ Church, Gorsley for the purpose of transacting the business set out below.

Members of the Public are invited to address the Council at 7:30pm on matters on the agenda. (Public to speak for a maximum of 3 minutes each with the Public Session being no longer than 30 minutes).

Charlee Roberts

Parish Clerk

AGENDA

- 32 **Apologies for absence**
To receive and accept any apologies given
- 33 **Declarations of Interest**
To receive and declarations of interest and requests for dispensation regarding items on the agenda.
- 34 **Minutes of previous meetings**
To approve and sign the minutes of the meetings held on **12th May 2025 and 9th June 2025**.
- 35 **Reports**
To receive reports from district and county councillors (if available)
- 36 **Financial Matters**
 - 36.1 To approve payments already made by standing order or bacs (Monthly Explanations sheet attached)
 - 36.2 To approve list of payments to be made. (Monthly Explanations sheet attached)
 - 36.3 To review bank reconciliation.
- 37 **Assets**
To review asset register
 - 37.1 To review quotes for a replacement noticeboard and approve any further actions including purchasing.
- 38 **Policies/Procedures**
To review draft internal checks(audit) policy and agree approval.
- 39 **Highways / PROW Matters**
- 40 **Planning Decisions**
To note planning decisions.
- 41 **Planning Applications**
To review planning applications and agree upon any comments to be made.
P0688/25/LD1 – Boxbush Barn, Oxenhall Lane, Gorsley – Application under section 191 to establish the use as a dwelling

42 **Planning Enforcement**

To discuss planning enforcement matters in the parish.

43 **Clerks Report**

To provide updates about ongoing actions to the Council.

44 **Meeting Dates**

To note date and time of next meeting as **Monday 1st September 2025**



Charlee Roberts

Clerk to Gorsley & Kilcot Parish Council

PLANNING APPLICATIONS WILL BE AVAILABLE FOR VIEWING BY THE PUBLIC BY APPOINTMENT WITH THE CLERK (Miss Charlee Roberts 07901626155) AT A MUTUALLY CONVENIENT LOCATION (IN ACCORDANCE WITH SOCIAL DISTANCING GUIDELINES). ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS WITH THE EXCEPTION OF ITEMS CONSIDERED UNDER STANDING ORDER 1C All meetings held at Christ Church Gorsley can be moved downstairs if stairs are an obstacle to attendance at a meeting or a Loop System is required. A wheelchair ramp can be provided to access the church.

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, sexual orientation, marital status and any disability), Crime and Disorder, Biodiversity, Health and Safety and Human Rights."