



Gorsley & Kilcote

Parish Council

28th October 2025

Councillors are hereby summoned to attend a meeting of **GORSLEY & KILCOTE PARISH COUNCIL** to be held on **Monday 3rd November 2025 at 7.30pm** in the Upper Room, Christ Church, Gorsley for the purpose of transacting the business set out below.

Members of the Public are invited to address the Council at 7:30pm on matters on the agenda. (Public to speak for a maximum of 3 minutes each with the Public Session being no longer than 30 minutes).

Charlee Roberts

Parish Clerk

AGENDA

- 58 **Apologies for absence**
To receive and accept any apologies given
- 59 **Declarations of Interest**
To receive and declarations of interest and requests for dispensation regarding items on the agenda.
- 60 **Co-option of Councillor**
To discuss and agree the co-option of a new Councillor.
- 61 **Minutes of previous meetings**
To approve and sign the minutes of the meetings held on **1st September 2025**.
- 62 **Reports**
To receive reports from district and county councillors (if available)
- 63 **Financial Matters**
 - 63.1 To approve payments already made by standing order or bacs (Monthly Explanations sheet attached)
 - 63.2 To approve list of payments to be made. (Monthly Explanations sheet attached)
 - 63.3 To note income received
 - 63.4 To review bank reconciliation and income/expenditure for year to date.
 - 63.5 To discuss 1st draft Budget for 2026/27
- 64 **Assets**
 - 64.1 Council Website – to discuss and agree domain name for the gov.uk website
- 65 **Highways / PROW Matters**
- 66 **Planning Decisions**
To note planning decisions.
- 67 **Planning Applications**
To review planning applications and agree upon any comments to be made.
P1267/25/FUL – Yew Tree Cottage, Aston Ingham Road, Kilcote – Removal of part of double garage retaining 3 walls (Retrospective)

68 **Planning Enforcement**

To discuss planning enforcement matters in the parish.

69 **Clerks Report**

To provide updates about ongoing actions to the Council.

70 **Meeting Dates**

To note date and time of next meeting as **5th January 2026 at 7.30pm.**



Charlee Roberts

Clerk to Gorsley & Kilcot Parish Council

PLANNING APPLICATIONS WILL BE AVAILABLE FOR VIEWING BY THE PUBLIC BY APPOINTMENT WITH THE CLERK (Miss Charlee Roberts 07901626155) AT A MUTUALLY CONVENIENT LOCATION (IN ACCORDANCE WITH SOCIAL DISTANCING GUIDELINES). ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS WITH THE EXCEPTION OF ITEMS CONSIDERED UNDER STANDING ORDER 1C All meetings held at Christ Church Gorsley can be moved downstairs if stairs are an obstacle to attendance at a meeting or a Loop System is required. A wheelchair ramp can be provided to access the church.

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, sexual orientation, marital status and any disability), Crime and Disorder, Biodiversity, Health and Safety and Human Rights."