



Gorsley & Kilcot

Parish Council

Minutes of the Meeting of the Parish Council
Held Monday 1st September 2025 at 7.30pm in Christ Church Gorsley

Present:

Councillors: Nigel Warwick (NW), Nigel Poole (NP), Mike Howley (MH) & John Barker (JB)

Officers: Charlee Roberts (Clerk & RFO)

Others: Parishioners x6

45 **Apologies for absence**

Apologies received and accepted from Malcolm Riggs.

46 **Declarations of Interest**

None

47 **Minutes of previous meetings**

Minutes of the meeting held on **7th July 2025** reviewed and agreed as a true record. Minutes signed.

48 **Reports**

Not available.

49 **Financial Matters**

49.1 Payments already made by standing order or bacs all approved

7.7.25	Viking	Office Consumables & Equipment	£95.95
21.7.25	Lloyds	Bank Charges	£4.25
25.7.25	Clerk	Salary	£278.20
25.7.25	Clerk	Homeworking Allowance	£26
30.7.25	Epson	Ready Print Subscription	£2.99
4.8.25	IONOS	Web Hosting	£8.40
19.8.25	Lloyds	Bank Charges	£4.25
25.8.25	Clerk	Salary	£278.20
25.8.25	Clerk	Homeworking Allowance	£26
30.8.25	Epson	Ready Print Subscription	£2.99

49.2 Payments to be made by BACS all agreed

1.9.25	Clerk	Salary Adjustment	£11.40
1.9.25	GAPTC	Internal Audit 24-25	£210

49.3 Council noted income received

9.7.25	Lloyds	Bank Interest	£8.64
11.8.25	Lloyds	Bank Interest	£9.50

49.4 Council reviewed the bank reconciliation, no questions or concerns.

49.5 The change to staff pay scale noted, and Council agreed to adjust and have the payroll provider do the recalculation.

50 **Assets**

Council reviewed the asset register and agreed the following:

Noticeboard 3 – broken and removed, to be struck from the register

Noticeboard 2 – no longer in place, unknown status, to be struck from the register

Picnic Bench 2 - unknown status, to be checked and updated at next meeting.

50.1 Council agreed to use refurbished noticeboard already owned by the Council and not proceed with purchasing a new noticeboard.

50.2 **NW** has been in contact with the Ash Dieback Team and is awaiting further response. Matter will remain ongoing.

50.3 Council has agreed to proceed with changing to a gov.uk domain, following clerk research the Council has agreed to move domain name and we hosting to Mythic Beasts.

Clerk to proceed with gov.uk application.

51 **Highways / PROW Matters**

Council noted that the speed sign that should be in place on Sterry's Corner still requires replacement.

52 **Planning Decisions**

Noted planning decision for application P0688/25/LD1 – Boxbush Barn – application under section 191 to establish use as a dwelling - LDC has been issued.

53 **Planning Applications**

To review planning applications and agree upon any comments to be made.

P0691/25/FUL – Land at Main Road South of Ross Road Gorsley HR9 7SW – Erection of 3 bedroom self-build bungalow access and turning

Council discussed the application noting objections including parishioner opposition, question to the validity and vagueness of the design and access statement, lack of information for flood risk, no proposed foul drainage, concern about surface water drainage, lack of visibility splays, inclusion of area in blue that could be used for additional planning in future, gate on restricted byway that has been installed without permission, irrelevant inclusion of Herefordshire planning, similarities to a previously rejected application on a nearby site. Council opened discussion to the parishioners in attendance to hear all views.

Council to finalise comment including all relevant points and agree via email, the Clerk to submit to planning once agreed.

54 **Planning Enforcement**

Council noted updates provided by Planning enforcement, however, all matters are still ongoing and no progress to be noted.

55 **Local Plan 2021-2043**

Council discussed the Local Plan and have no comments on the proposed. However, the Council would like the clerk to submit a comment seeking confirmation that settlements without boundaries will continue to be treated as open countryside for planning purposes.

56 **Clerks Report**

Noted that the Devolution meeting hosted by GAPTC will be attended by NW and MR on 29th September.

57 **Meeting Dates**

Note date and time of next meeting as **Monday 3rd November 2025 at 7.30pm.**

Signed Date