



Gorsley & Kilcot

Parish Council

Minutes of the Meeting of the Parish Council
Held Monday 3rd November 2025 at 7.30pm in Christ Church Gorsley

Present:

Councillors: Nigel Warwick (NW), Nigel Poole (NP), Mike Howley (MH) & Malcolm Riggs (MR)

Officers: Charlee Roberts (Clerk & RFO)

Others: Duncan Macdonald, Gill Moseley

58 Apologies for absence

Apologies received and accepted from John Barker.

59 Declarations of Interest

None.

60 Co-option of Councillor

Council accepted nominee Duncan Macdonald, proposed, seconded and unanimously agreed to co-opt Duncan to the Council, acceptance of office signed.

61 Minutes of previous meetings

Council reviewed the minutes of the meeting held on **1st September 2025**, no questions or comments, minutes approved and signed.

62 Reports

County Councillor Gill Moseley provided a report to the council covering; local government reform, Robin Bus service, Grass roots community fund, Highways local fund, speed limits & road safety, clean up of road signs, campaign for return of unwanted/unused health equipment, move of Gloucester library, connect to work scheme from GCC, next elections (likely 2027).

63 Financial Matters

Internal financial controls checklist completed by Cllr MR. No concerns raised.

Noted that the wayleave payment previously received for wires across Council owned land has not been received in the last couple of years.

Clerk & MR to find details and check on the status of the wayleave.

63.1 Council approved payments already made by standing order or bacs:

3.9.25	IONOS	Web Hosting	£8.40
19.9.25	Lloyds	Bank Charges	£4.25
25.9.25	Clerk	Salary	£278.20
25.9.25	Clerk	Homeworking	£26
1.10.25	Epson	Ready print	£2.99
3.10.25	IONOS	Web Hosting	£8.40
20.10.25	Lloyds	Bank Charges	£4.25
22.10.25	HMRC	PAYE	£0.05
25.10.25	Clerk	Salary	£291.80
25.10.25	Clerk	Homeworking	£26
30.10.25	Epson	Ready print	£2.99

63.2 Council approved list of payments to be made:

Clerk	Salary Adjustment	£59.60
PATA	Payroll Costs	£15

- 63.3 Council noted income received from bank interest:
9.9.25 £8.32
9.10.25 £7.41
- 63.4 Council reviewed bank reconciliation and income/expenditure for year to date, no questions raised.
- 63.5 Council discussed 1st draft Budget for 2026/27, no questions, however, noted that changes may need to be made to accommodate works on Kilcot Green, further information being obtained and council will do a final review and agree the budget and precept figure in January.

64 **Assets**

NW awaiting response from Ash Dieback team about the trees on Kilcot Green.

Council noted that the bench on the asset register does belong to the Council and is situated on the church grounds.

64.1 Council Website – council discussed the domain name and agreed that should gkpc.gov.uk not fit the regulations the council would prefer to proceed with gorsleykilcotpc.gov.uk.

Clerk to proceed with application.

65 **Highways / PROW Matters**

Still awaiting signs to be sorted on Sterrys Corner, has been reported again.

Noted that Japanese Knotweed on Aston Common, has been reported on fix my street and marked as resolved however it still appears to be there.

66 **Planning Decisions**

P0691/25/FUL – Land at Main Road South of Ross Road Gorsley HR9 7SW – Erection of 3 bedroom self-build bungalow access and turning – application refused.

67 **Planning Applications**

P1267/25/FUL – Yew Tree Cottage, Aston Ingham Road, Kilcot – Removal of part of double garage retaining 3 walls (Retrospective) – Council discussed the application and agreed that they have no objection or comment to submit.

68 **Planning Enforcement**

The enforcement department have not provided any substantial update to the ongoing enforcement issues, the council has been notified of who is handling 2 of the cases and that the 3rd is awaiting reassignment.

Clerk has started a spreadsheet tracker for planning enforcement which will be distributed to cllrs.

NW to speak to enforcement department.

69 **Clerks Report**

Clerk to monitor upcoming training and provide details to all councillors and arrange attendance for anyone interested and available.

70 **Meeting Dates**

Noted date and time of next meeting as **5th January 2026 at 7.30pm.**

Signed Date